

Date: April 2021

Maintenance Operator

Shaw Centre

ESSENTIAL SKILLS AND ABILITIES

- Plans and organizes operational requirements of the systems monitored and controlled by the computerized building automation system (BAS);
- Performs inspections, maintenance, repairs, overhauls, and diagnostic duties on mechanical systems
- Controls the daily operation of the computerized building automation system (BAS) and all functions of building systems and equipment
- Supervises external contractors and technicians during projects being completed inside the facility
- Reports to the Facility Manager and/or the Work Control Assistant on a regular basis. Works closely with either to establish operating goals, maintenance requirements and long-range projects
- Monitors progress of projects, confers with contractors, and reviews work status to see that development is progressing according to schedule
- Performs basic administrative tasks associated with the operation of the Engineering department
- Performs tasks required to help successfully execute an event (electrical hook ups, lighting adjustments, etc.)
- Performs other maintenance tasks as required (building repairs, painting, etc.)
- Performs snow removal/landscaping
- Must have a basic understanding of Microsoft Office programs (Word, Excel, etc.)
- Incumbent will adhere to the collective agreement in effect
- Know and comply with all ARAMARK and client policies and procedures regarding safety, security, and emergencies

QUALIFICATIONS

- HVAC experience required
- Previous experience in a similar role
- Must be able to do shift work
- Successful applicant must possess at minimum completed high school education
- Must be able to work weekends and holidays when required
- Completed clean criminal background check before first day of employment

REQUIRED TRAINING

- Valid Fall arrest training an asset

Nothing restricts management's right to assign or reassign duties and responsibilities to this job description at any time, except for the Collective Bargaining Agreement in effect. We thank all those that apply. Only those who meet the qualifications listed will be contacted for an interview. When contacted, please let us know if you require accommodation.