

EVENT POSTING

As a service to clients we would be delighted to post your event on the calendar of events that is displayed on the Shaw Centre website.

Please fill out the form below and email to trichardson@shaw-centre.com or print and fax the completed form to the Shaw Centre at 613-688-8220, attn: Trisha Richardson

Title of Event <small>(Max 150 characters per language.)</small>	
ENGLISH	
FRENCH	

Date <small>(Example: Monday, July 1, 2015)</small>	Time <small>(Example: 10:00 am – 5:00 pm)</small>

Event Summary	
ENGLISH	
FRENCH	

Is your event a: (choose one)

PUBLIC EVENT
 PRIVATE EVENT
 REGISTRATION REQUIRED EVENT

Please outline the entrance costs to your event:

TICKET PRICES \$
 REGISTRATION FEE \$

OTHER (Please Specify)

OR PROVIDE YOUR REGISTRATION WEBSITE ADDRESS

Please list your contact information as you would like it to appear on our website.

CONTACT NAME	
CONTACT TITLE	
CONTACT EMAIL	
CONTACT PHONE	
WEBSITE ADDRESS	

Your event will be listed on the Calendar within one week of receiving this form. You can view the calendar at shaw-centre.com/en/attending/calendar-of-events

Thank you.